

SIGMA UNIVERSITY
Office of Registrar

Ref.: SU/Reg/Circular/2023-24

June 19, 2024

Circular No. 30/2023-24

Subject : Constitution of Women Development Cell/Internal Complain Committee (ICC)

Reference : 1) The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013

2) UGC (Prevention, Prohibition and Redressal of Sexual Harassment of Women Employees and Students in Higher Education Institute) Regulation 2015

In pursuance of the directions issued by the UGC and MHRD, Sigma University has set up the Women Development Cell (WDC)/ Internal Complain Committee (ICC) and prescribed norms to sensitise the community with regard to gender related issues and create a gender friendly environment. To provide and maintain a dignified, congenial working environment for women employees (including teaching, non-teaching and contractual workers) and students, where they can work, study and explore their potential to the fullest, a WDC/ICC committee has been constituted.

The following Women Development Cell is constituted at the University Level:

Name of the Person	Designation	E-mail/Mobile Nos.
Mrs. Rashmita Sharma Faculty of Nursing	Chairperson	dean.ns@sigmauniversity.ac.in Mob: 9909910722
Prof. Jasmini Khatri Faculty of Engineering & Technology	Faculty Coordinator	jasmini.cv.engg@sigma.ac.in Mob: 9429428877
Dr. Siddhi Upadhyay Faculty of Pharmacy	Faculty Coordinator	siddhi.ph@sigmauniversity.ac.in Mob: 9909976788
Prof. Kalyani Adawadkar Faculty of Engineering & Technology	Member	kalyani.it.engg@sigma.ac.in Mob: 9978105440
Ms. Krishna Kalsara Faculty of Pharmacy	Member	krishna.ph@sigmauniversity.ac.in Mob: 8758691592
Ms. Nidhixaben Patel Faculty of Science	Member	Mob: 7096909976 Nidhixapatel27@gmail.com
Ms. Neha Tiwari Faculty of Commerce & Management	Member	neha.cm@sigmauniversity.ac.in Mob: 9904838278
Dr. Anisha Parikh (PT) Faculty of Physiotherapy	Member	anisha.pt@sigmauniversity.ac.in Mob: 9924369794
Dr. Khyati Bane Faculty of Computer Science & Applications	Member	khyati.ca@sigmauniversity.ac.in Mob: 7723932882
Ms. Taniya Parekh Faculty of Social Work	Member	taniya.sw@sigmauniversity.ac.in Mob: 8238022544
Ms. Jaina Kothari (23BSI0001) Student, Faculty of Computer Science & Application	Student Representative	jainavimesh@gmail.com Mob: 8511440906



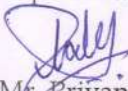
Ms. Prarthana Parmar (23BIT0016) Student, Faculty of Engineering & Technology	Student Representative	prarthna01126@gmail.com Mob: 9979898071
Dr. Dixita Patel Assistant Registrar-Administration	Member	dixita.uo@sigmauniversity.ac.in Mob: 7698815685
Mrs. Jalpa Patel Sr. Manager Human Resource	Staff Coordinator	jalpa.hr@sigmauniversity.ac.in Mob: 7600436343
Dr. Ranjita Banerjee Faculty of Commerce & Management	Member Secretary	ranjita.cm@sigmauniversity.ac.in Mob: 9898390880

Goals of WDC

Any person including faculty, staff, contractual employee, temporary employee, casual worker, and student of Sigma University can approach the Women Development Cell.

The WDC shall have the following functions.

1. To sensitize all members of the Sigma University community about the Supreme Court and statutory mandates prohibiting gender discrimination and sexual harassment in the workplace, and to encourage involvement through academic, cultural, and outreach activities. These may include talks, seminars, workshops, community actions, drama, street theatre, poster-making, and more.
2. To Provide dialogue, discussion, and deliberation on women's rights and gender-related issues.
3. To encourage participation from NGOs and law enforcement agencies in addressing these issues.
4. To establish a resource Center for women and create a platform for the exchange of ideas.
5. To review safety and security measures for female employees and girl students at Sigma University campus.
6. The meetings will be held every three months throughout the Academic year.
7. Representative of Registrar office will take follow up of smooth functioning of Committee.



Mr. Priyank Patel
Registrar

To,

The Dean (FET, FPH, FNS, FSC, FCM, FDR, FPT, FDA, FCA, FSW, FSV, FHT, FHS) &
Directors/Heads of Different Portfolios/ Admin Head/OS/DR/AR
(Statutory)/AR(Academics)/AR(Admin)/ All Members of WDC

Cc (For information)

- Hon. President
- Hon. Vice President
- Hon. Managing Director
- Hon. Provost
- Hon. Pro-Vice Chancellor
- Registrar's Office
- CFAO
- COE
- HR
- Account Section

